



National Facility Solutions

Efficient Buildings. Better Lives.

COMMISSIONING AUTHORITY

National Facility Solutions is looking to hire 4 (four) talented Commissioning Authorities to our Team. We are looking for individuals just beginning their careers to Senior Commissioning Authorities who have years of knowledge and experience. If you are interested in learning the Commissioning Authority role or are ready to continue your career with a company that will value your contributions and create a unique career path for you, please read on!

We are looking for talented people who have experience in the following fields:

- Mechanical Engineering
- Building Maintenance Systems/HVAC Control
- Building Automation Systems/HVAC Control
- Facilities Operations Management
- Building Commissioning

Our Commissioning Authority positions involve jobsite and field work with travel up to 50% of the time.

National Facility Solutions is adding a position for a talented **full-time Commissioning Agent** to join our team. Are you determined to make a **smart career move**? Have you been searching for a company that will **value your contributions**? If so, please read on!

This remote **Commissioning Agent (CxA)** position earns a **Minimum Salary** of **\$95,000+ per year**, with a **Top Salary** based on experience. This position requires a willingness and ability to travel to the field to perform site visits, inspections, and functional testing of commissioned systems.

We also offer **great benefits and perks**, including **flex vacation time** for full-time employees. If this sounds like the right opportunity for you, apply today!

ABOUT NATIONAL FACILITY SOLUTIONS

We are a rapidly growing, Service-Disabled Veteran Owned energy services firm focused on improving building performance. Ranked among the fastest growing firms in the nation by Inc. Magazine in 2021, our team consists of engineers, building commissioning authority's, energy auditors, inspectors and technicians across a broad range of disciplines. Our team's diverse expertise helps our clients meet their sustainability, energy, engineering, and facility operations objectives. We focus our knowledge and passion to provide predictive maintenance services that take a holistic view of facilities. This view allows us to utilize energy-efficient technologies to design solutions that drive optimal performance which in turn helps combat climate change.

Our team of talented, passionate individuals use their unique expertise to contribute to our success and growth. We know that we would not be where we are today without our valued employees. To show our appreciation, we provide **competitive pay and benefits** as well as a **strong commitment to a healthy work/life balance**.



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A DAY IN THE LIFE OF A COMMISSIONING AGENT (CxA)

As a CxA, you will fill an essential role in our growing business by supporting commissioning and design work. You will be responsible to lead, manage and execute multiple commissioning projects from award through acceptance/occupancy in accordance with industry best practices and project guidelines, while maintaining customer satisfaction, quality, schedule, and project budget.

Your primary responsibilities would include MEP installation verification, functional test plan writing and execution, commissioning witness testing, commissioning plan writing, coordination and plan execution and energy analysis services for both new and retrofit projects for a variety of facility types within the private, public and municipal sectors including but not limited to commercial, institutional, healthcare, and educational facilities.

You are responsible for managing project budgets for multiple projects simultaneously. In this role, you provide leadership for projects and provide support to staff as well as field oversight of construction and commissioning activities.

Using your strong troubleshooting and problem-solving skills, you will evaluate systems/components for function and reliability. You will oversee MEP installation verification, functional test plan writing and execution.

Collaborating with other team members, you will walk clients and job sites through the project life cycle via electronic communication and some in-person meetings. With accuracy and attention to details, you communicate with Operations in order to accomplish the expected deliverables and support, including developing requests for additional services; to provide preliminary information needed to develop a competitive bid; and to coordinate the design criteria for budgetary planning.

We highly value, create, and maintain positive professional working relationships with clients, architects, engineers, and contractors. With accuracy and attention to detail, you proof document submissions to maintain consistency and professionalism. You take pride in the success of your team and your contributions to our growing firm!

QUALIFICATIONS FOR A COMMISSIONING AGENT

- Bachelor's degree in engineering, or relevant trade experience (HVAC, controls, TAB, etc.) and a Professional Engineer license is preferred
- Minimum of three (3) years of relevant mechanical experience as a lead commissioning agent, seeing Commissioning process from start to finish
- 3 years' experience designing or commissioning in the healthcare sector
- Project management experience, including the ability to develop and manage workplans, plan resources, schedules and budgets and provide leadership to a diverse project team is a plus
- Preference will be given to candidates who have completed or are actively pursuing relevant professional certifications including, Cx accreditation; LEED accreditation; OSHA 30 accreditation; or licensure in multiple states



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ADDITIONAL SKILLS AND PHYSICAL DEMANDS OF THIS POSITION

- Computer skills: Microsoft Office, including advanced skills with Excel and Word; and the ability to work efficiently and effectively with computer programs to compile well designed and organized documents.
- Lifting and Moving: 50 lbs. occasionally, 20 lbs. frequently
- Climbing/Balancing: Frequent work on step ladders, extension ladders, scaffolding and uneven surfaces
- Walking: Extensive walking frequently required throughout a regular or extended workday
- Stooping/Bending/Crawling: Frequent requirement and often necessary in confined spaces
- Standing/Sitting: Both can range from 0-100% each day
- Reaching: Frequent reaching overhead, horizontally and below feet
- Vision: Corrected vision to 20/20 required or adequate to perform all essential functions
- Color Vision: Required
- Driving Vehicles/Air Travel: Frequently required

READY TO JOIN OUR COMMISSIONING TEAM?

We understand your time is valuable, so we have a very quick and easy application process. If you feel that you would be right for this remote job, please fill out our initial **3-minute, mobile-friendly application**. We look forward to meeting you!

Location: 55033